



**Northside Charter High School  
Board of Trustees Meeting Minutes  
January 17th, 2023, 6:00 pm ET**

**Present:**

Kaley Childs Karaffa - Chair, via video conference  
Willie Scott - Trustee, via video conference  
Danielle Redmond - Trustee, via video conference  
Douglas Giles - Trustee  
Rizwan Alladin - Trustee, via video conference

**Guest Present:**

Muhammed Chaudhry - Interim CEO, via video conference  
Mahmud Ennin - Chief Financial and Operations Officer  
Matt Molloy - Interim Chief Student Services Officer  
Conor Hale - Chief Academic Officer  
Ramlah Malhi - Special Projects Coordinator, via video conference

**Location:** See meeting notice for specific locations and video conference information. All were open to the public.

- I. **January Consent Agenda:** The Board discussed the January 2023 consent agenda, which included: December 2022 Board Meeting Minutes and December 2022 Financial Reports, which had been reviewed in greater detail by the Board in its committee meetings. After discussion, on motion to approve the January 2022 Consent Agenda that was seconded and carried, all were in favor.

**II. Management Report**

**A. Strategic Plan Update**

1. Mr. Hale reported that the management team is preparing to administer the January Regents exams, which will give the Academic team statistics to compare the progress of the students when they take the midterm exams and the June Regents. He additionally reported that Ms. Love is working with her team to implement the student credit recovery for graduation. Mr. Hale also reported that his team is working on One Terrene International (OTI), which is the teaching platform utilized to assess the right fit talent for the School. The Board requested Mr. Hale to report on the number of professional development requirements for the members of the academic team at the next board meeting.
2. Mr. Molloy reported that the attendance team has been able to decrease the number of students tardy to 1st period. The attendance team is working on caregiver communication and building a strong relationship with them in



regards to student attendance. Ms. Hennebeg is managing the student council and student center.

3. Mr. Ennin reported that the team has received 177 student enrollment applications for 2023-2024. The goal is to have 500 applicants. The lottery will take place in April 2023.

### III. Committee Reports

#### 1. Finance Committee:

- a) Mr. Aladdin reported that the School maintains strong fiscal health and that revenue and expenses are aligned to the fiscal year 2023 budget. The current projections anticipate a positive net income.
- b) Mr. Alladin reported that the committee is working on acquiring an outside financial advisor to help assess long term investment strategies for the School's surplus account.

2. **Executive Committee:** Ms. Karaffa reported the committee is continuing to work alongside the management team focused on key strategic priorities and opportunities for the organization, which will include insights gained from the Board's mid-year CEO evaluation process and CEO's evaluation of his direct reports and other performance data.

IV. **Public Comment:** No questions or comments from the public were received.

V. **Executive Session:** There were no actions taken in an executive session; on motion to adjourn the meeting, which was seconded and carried, all were in favor.