



Northside Charter High School
424 Leonard Street
Brooklyn, NY 11222
(347)390-1273
www.northsidechs.org

**Northside Charter High School
Board of Trustees Meeting Minutes
April 18th, 2023, 6:00 pm ET**

Present:

Kaley Childs Karaffa - Chair, via video conference
Danielle Redmond - Trustee, via video conference
Douglas Giles - Trustee
Rizwan Alladin - Trustee, via video conference
Willie Scott, Trustee, via video conference

Guest Present:

Muhammed Chaudhry - CEO, via video conference
Conor Hale - Chief Academic Officer
Mahmud Ennin - Chief Financial Officer
Matt Molloy - Interim Chief Student Services Officer, via video conference
Ramlah Malhi - Special Projects Coordinator, via video conference

Location: See meeting notice for specific locations and video conference information. All were open to the public.

I. **April Consent Agenda:** The Board discussed the April 2023 consent agenda, which included: March 2023 Board Meeting Minutes and March 2023 Financial Reports, which had been reviewed in greater detail by the Board in its committee meetings. After discussion, on motion to approve the April 2023 Consent Agenda that was seconded and carried, all were in favor.

II. Management Report

- A. Mr. Hale reported that the school has successfully administered a mock Regents and a mock AP examination session to prepare the students for the June Regents examinations. Mr. Hale reported that the Academic department will have primary English and Social Sciences reports to share with the Board in the May Board meeting. Mr. Hale reported that grades have improved in English, Social Sciences and Science subjects this year compared to 2021.
- B. Mr. Hale reported that 36 percent of Seniors received letters explaining that they are behind in meeting graduation requirements. The Board asked Mr. Hale to share the number of SPED and MLL students and the number of students out of that 36 percent who meet COVID credit exemption in the next board meeting.
- C. Mr. Molloy reported that the Student Services department has been focusing on improving student attendance. Mr. Molloy reported that there are 60 students who have been absent for 30 cumulative times this school year. There are 3 students who have been absent for 20 consecutive days. The management team is taking



actions to reduce the number of absenteeism, which includes efforts by SSO team to intervene and having each grade-level Dean call a student's home to check on a student's multiple absences.

- D. Mr. Molloy reported on the lottery which took place on April 4th, 2023. 81 students have been accepted and have started the registration process out of which 22 have fully registered for the 2023-2024 school year.
- E. Mr. Molloy reported that the management team is also providing support and coaching for students to prepare for post secondary education by guiding the students through the FAFSA application process and college applications. The Board and the management discussed the options of post-secondary institutions available to our students.
- F. Mr. Molloy also reported that the School will audit the restorative justice program and practices.
- G. Mr. Ennin reported that compared to FY 2023 the proposed budget for FY 2024 will likely include an increase of 8 percent in revenue and 9 percent in expenditures and a currently anticipated net income of approximately \$28,724.
- H. Mr. Molloy reported that the school has been awarded the Bloomberg philanthropies grant for the Summer Bridge program which is allowing us to hire teachers and staff for the Summer. The Board and management discussed how these funds will be utilized to enhance summer programming for students.

III. Committee Reports

A. Finance Committee:

- 1. Mr. Alladin reported that the Finance Committee and management team are evaluating the School's current independent auditor and requesting proposals from other firms and will make a recommendation to the Board in May on the proposed independent auditor.
- 2. Mr. Alladin also reported that the Finance Committee is evaluating retaining an investment advisor to maximize the School's income.

B. Education and Accountability Committee:

- 1. Mr. Scott reported that the committee discussed graduation requirements and standards, including Regents diploma, with management and will reassess such requirements after this year's student achievement data is available. .

C. Executive Committee:

- 1. Ms. Karaffa reported the committee met with the CEO to discuss the continuous efforts by the leadership's team to drive focus on corporate priorities and the school's strategic goals for fiscal year 2023.
- 2. Ms. Karaffa reported that the management team will be sharing strategic priorities for the fiscal year of 2024 at the June Board meeting for approval. The Board continues to focus on pursuing the school's mission of ensuring post secondary readiness for all of our students and building



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stakeholder commitment to our core values as an organization and focusing on being a replicable organization.

- IV. **Public Comment:** No questions or comments from the public were received.
- V. **Executive Session:** There were no actions taken in an executive session; on motion to adjourn the meeting, which was seconded and carried, all were in favor.