



**Northside Charter High School
Board of Trustees Meeting Minutes
May 19, 2022, 4:00pm ET**

Present:

Kaley Childs Karaffa - Chair
Willie Scott - Trustee, via video conference
Danielle Redmond - Trustee, via video conference
Rizwan Alladin - Trustee, via video conference
Deangeor Chin - Trustee, via video conference
Douglas Giles - Trustee, via video conference

Guests Present:

Mahmud Ennin - Director of Finance and Administration, via video conference
Brittany Sheckels - Executive Assistant, via video conference
Louise Grotenhuis - Chief Academic Officer, via video conference
Monique Powell Chief Student Services Officer, via video conference
Muhammed Chaudhry - Interim Executive Director, via video conference
Conor Hale - Dean of STEM, via video conference
Nicole Davis - Assistant Director of Operations, via video conference

I. May Consent Agenda. The Board discussed the May 2022 consent agenda, which included: April 19, 2022, Board Meeting Minutes, and April 2022 Financial Reports, which had been reviewed in greater detail by the Board in its committee meetings. After discussion, on motion to approve the May 2022 Consent Agenda that was seconded and carried, all were in favor.

II. Strategic Plan – May Board Dashboard.

- A.** Management reported that NCHS did not meet their target for participation for the SQR survey feedback; therefore, it is anticipated that the results would be impacted. They further reported that results of the staff wide TNTP survey that was recently conducted will be available May 27, 2022.
- B.** Management advised that all grades would be finalized in the next four weeks, and by June, the spring NWEA assessment results would be available. Regarding Regents waivers, management reported that there were approximately 65-70 waivers than was originally known, and NCHS is in process of updating these records accordingly.
- C.** Mr. Ennin reported that the student enrollment count was still currently at 401 students. Further, he noted that for the 2023 fiscal year, NCHS aims to enroll 120 new students as incoming freshmen to maintain maximum enrollment.
- D.** Mr. Hale reported that NCHS was still awaiting the CSC report, showing the detailed certification status of each teacher, and that Teach for America would be a valuable source for recruiting new teachers as needed for the coming year. Mr. Hale advised that in the coming week, all decisions around staff returning for fiscal year 2023 would be finalized. Ms. Powell advised that each Dean would be assigned to a grade going forward.

- E. Ms. Powell reported that she is working on a “bridge” summer program for rising 9th graders to provide better information on their academic achievement level and aptitude and identify opportunities to support greater academic success. Ms. Davis elaborated that she had been working with the instructional staff and their schedules to help finalize the summer program. Ms. Davis also reported that the Board approved graduation requirements had published on NCHS’s website. Management reported updates on certain points from the last April meeting- the

III. **Committee Reports.**

- A. **Education and Accountability Committee.** Ms. Chin reiterated that it is awaiting data from the teacher surveys, NWEA assessment results, and Regents scores.

- B. **Finance Committee.**

- 1. Mr. Alladin reported that NCHS continues to operate at a positive net income, and the fiscal year 2023 budget would be ready for approval by the Finance Committee and then the full Board in June.
- 2. Mr. Ennin and Mr. Alladin reported the Vanguard investment account had been opened, and the compliance calendar for the year had been updated.

- C. **Executive Committee.**

- 1. Ms. Karaffa reported that NCHS’s public hearing regarding its requested charter changes, specifically changes related to its mission, organizational chart, key design elements, and enrollment of 420 students, was held by the New York City Department of Education. NCHS is now awaiting the Board of Regents final vote regarding its charter renewal application in June.
- 2. Ms. Karaffa further noted that the Board continues to work with the executive management team on matters related to corporate culture and employee retention and development.

- IV. **Public Comment.** There were no public comments or questions received.

- V. **Executive Session.** There were no actions taken in an executive session; on motion to adjourn the meeting, which was seconded and carried, all were in favor.