



# Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/25/2019 • Last updated: 10/31/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME** NORTHSIDE CHARTER HIGH SCHOOL

(Select name from the drop down menu)

**a1. Popular School Name (Optional)** (No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2019)** Regents-Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 14

**d. DATE OF INITIAL CHARTER** 01/2009

**e. DATE FIRST OPENED FOR INSTRUCTION** 09/2009

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of Northside Charter High School (NCHS) is to provide a nurturing, yet rigorous 9-12 educational environment that endorses high expectations, fosters life-long learning and results in mastery of the New York State Learning Standards, high school graduation and acceptance to colleges and universities of choice by all students.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	<p><b>1. Performance-Driven Accountability</b>          NCHS defines clear standards for student learning and educational strategies for all students to use in meeting them. All resources, policies, and practices are aligned in order to carry out these strategies while tracking results for reflection and improvement. The entire school is responsible and accountable for student performance.</p>
Variable 2	<p><b>2. Exhibition of Longitudinal Knowledge</b>          All students at NCHS are provided an opportunity to demonstrate the knowledge they have accumulated over the course of their time at NCHS.</p>
Variable 3	<p><b>3. Participation in the Youth Development Framework</b>          All students at NCHS participate in an ongoing, interrelated process patterned after the Advisory Group Model for meeting personal needs and developing and using competencies including: Individualized Student Support Plan (ISSP) Advisory System and Class Highly Personalized Environment Teacher Advisory Mentors The Advisory Group Model supports the five basic competencies that define the range of behaviors and skills needed for adult success: health, physical, personal/social, cognitive/creative, vocational, and citizenship. Advisors are intimately aware of each advisee's home and personal situation.</p>
Variable 4	<p><b>4. Performance equal to or exceeding NYS Mandated Requirements for Graduation</b>          All students will meet or exceed mandated graduation requirements including: NYS Regents (""Commencement</p>

	Level"" Exams in English, Algebra, Global and U.S. History, and Biology, for all 9-12 grade students. Teachers develop and administer standards-based examinations to test the extent to which students have mastered learning objectives in the classroom. Students develop personal achievement targets, which exceed performance standards adopted by the Board of Regents for other public schools.
Variable 5	5. Participation in Ongoing Evaluation and Analysis Processes NCHS involves all members of the school community including parents, students, staff and administration to ensure that the school's educational goals are being met. Participation in NYCDOE School Survey provides data to address instructional, parent-partnership, and school culture elements.
Variable 6	6. Instruction and Other Activities of a Highly Qualified Teaching Staff NCHS seeks to support teachers with continuous and rigorous professional development. The nature of the professional development is guided by a plan based on relevant measures of student performance.
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.northsidechs.org](http://www.northsidechs.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)**

400

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)**

381

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)**

Check all that apply

Grades Served	9, 10, 11, 12
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**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	424 Leonard Street Brooklyn NY 11222	347-390-1273	NYC CSD 14	9-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Danielle Bero	347-390-1273		<a href="mailto:dbero@northsidechs.org">dbero@northsidechs.org</a>
Operational Leader	Racquel Brown	347-390-1273		<a href="mailto:rbrown@northsidechs.org">rbrown@northsidechs.org</a>
Compliance Contact	Racquel Brown	347-390-1273		<a href="mailto:rbrown@northsidechs.org">rbrown@northsidechs.org</a>
Complaint Contact	Lori Fitzmaurice	347-390-1273		<a href="mailto:lfitzmaurice@northsidechs.org">lfitzmaurice@northsidechs.org</a>
DASA Coordinator	Isis Lopez	347-390-1273		<a href="mailto:ilopez@northsidechs.org">ilopez@northsidechs.org</a>
Phone Contact for After Hours Emergencies	Racquel Brown, Dir of Ops	347-210-6650		<a href="mailto:rbrown@northsidechs.org">rbrown@northsidechs.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

(No response)

**Site 1 Fire Inspection Report**

(No response)

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

**n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).** No

**ATTESTATION**

**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	<a href="mailto:jen@pasekconsulting.com">jen@pasekconsulting.com</a>

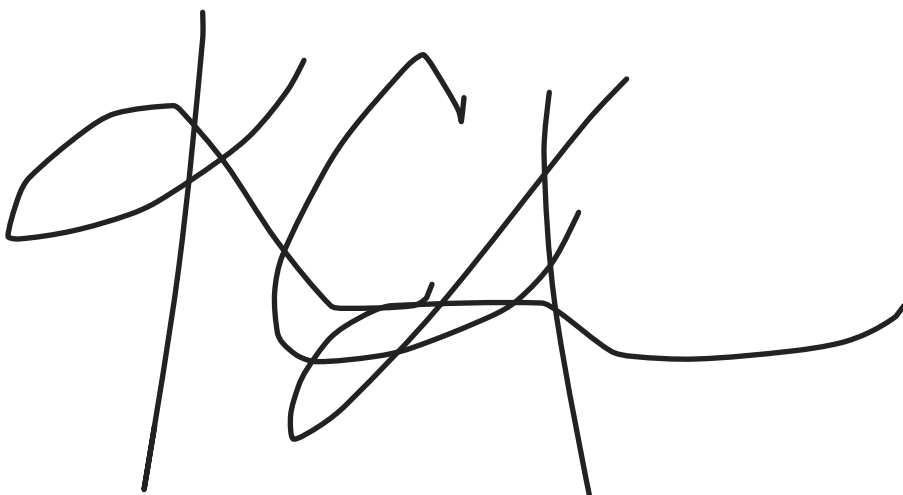
**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

**Signature, President of the Board of Trustees**

A complex handwritten signature in black ink, featuring multiple overlapping loops and a long horizontal stroke at the bottom.

**Date**

2019/10/31

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/25/2019

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## **NORTHSIDE CHARTER HIGH SCHOOL**

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**2. NEW YORK STATE REPORT CARD**

<https://data.nysed.gov/essa.php?year=2018&instid=800000063771>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)





# Entry 3 Progress Toward Goals

Created: 07/25/2019 • Last updated: 10/29/2019

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents-authorized and NYCDOE-authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Performance Framework: Regents Testing Outcomes compared to NYS	Regents Results NYS Results Not Yet Publicly Available		Statewide results not publicly available as of Nov. 1.  After 4 years in the Cohort, the following percentage of students passed each type of Regents: ELA: 92% Math: 94% Science: 86.2% Global History: 89% US History: 87.4%
Academic Goal 2	Performance Framework: Graduation Rates compared to NYS	Graduation Rates NYS Grad Rates Not Yet Posted		The Northside Charter High School graduation rates are as follows:  2015 Four Year: 86.2% 2014 Five Year: 96.8% 2013 Six Year: 92.5%
Academ	Performance			The Northside Charter High School

ic Goal 3	Framework: Graduation Rates will exceed 80%	School Graduation Rate	Met	four year graduation rate in 2018-19 was 86.2%.
Academ ic Goal 4				
Academ ic Goal 5				
Academ ic Goal 6				
Academ ic Goal 7				
Academ ic Goal 8				
Academ ic Goal 9				
Academ ic Goal 10				

**2. Do have more academic goals to add?** No

**3. Do have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

**2018-19 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	We have no optional organizational goals.			
Org Goal 2				

Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?** No

**6. FINANCIAL GOALS**

**2018-19 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financia l Goal 1	We have no optional financial goals.			
Financia l Goal 2				
Financia l Goal 3				
Financia l Goal 4				
Financia l Goal 5				

**7. Do have more financial goals to add?** No

**Thank you.**



# Entry 4 Expenditures per Child

Created: 08/01/2019 • Last updated: 10/29/2019

## NORTHSIDE CHARTER HIGH SCHOOL Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:*

*Audit Guide* available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	7031208
Line 2: Year End FTE student enrollment	381
Line 3: Divide Line 1 by Line 2	18434

## 2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018-19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	472035
Line 2: Management and General Cost (Column)	348431
Line 3: Sum of Line 1 and Line 2	820465
Line 5: Divide Line 3 by the Year End FTE student enrollment	2151

**Thank you.**

# **Northside Charter High School**

Financial Statements

June 30, 2019 and 2018

## **Independent Auditors' Report**

**Board of Trustees**  
**Northside Charter High School**

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of Northside Charter High School (the "School"), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Northside Charter High School as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Change in Accounting Principle***

As discussed in Note 2 to the financial statements, during the year ended June 30, 2019, Northside Charter High School adopted new accounting guidance resulting in a change in the manner in which it presents net assets and reports certain aspects of its financial statements. Our opinion is not modified with respect to this matter.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 8, 2019, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 8, 2019

## Northside Charter High School

### Statements of Financial Position

	June 30,	
	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$ 5,943,963	\$ 5,694,148
Grants and contracts receivable	147,542	338,207
Prepaid expenses and other current assets	<u>135,616</u>	<u>110,673</u>
Total Current Assets	6,227,121	6,143,028
Property and equipment, net	420,752	367,627
Restricted cash	<u>75,391</u>	<u>75,328</u>
	<u>\$ 6,723,264</u>	<u>\$ 6,585,983</u>
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 116,351	\$ 171,769
Accrued payroll and payroll taxes	351,406	309,958
Refundable advances	<u>2,602</u>	<u>46,188</u>
Total Current Liabilities	470,359	527,915
Net assets, without donor restrictions	<u>6,252,905</u>	<u>6,058,068</u>
	<u>\$ 6,723,264</u>	<u>\$ 6,585,983</u>

See notes to financial statements

## Northside Charter High School

### Statements of Activities

	Year Ended June 30,	
	<u>2019</u>	<u>2018</u>
<b>REVENUE AND SUPPORT</b>		
State and local per pupil operating revenue	\$ 6,884,691	\$ 6,685,542
Federal grants	251,460	319,670
State grants	18,897	22,569
In-kind donation	35,000	-
Interest and other revenue	<u>80,247</u>	<u>17,142</u>
Total Revenue and Support	<u>7,270,295</u>	<u>7,044,923</u>
<b>EXPENSES</b>		
Program Services		
Regular education	4,643,481	3,818,494
Special education	<u>1,595,217</u>	<u>1,462,859</u>
Total Program Services	6,238,698	5,281,353
Supporting Services		
Management and general	<u>836,760</u>	<u>801,231</u>
Total Expenses	<u>7,075,458</u>	<u>6,082,584</u>
Change in Net Assets	194,837	962,339
<b>NET ASSETS</b>		
Beginning of year	<u>6,058,068</u>	<u>5,095,729</u>
End of year	<u>\$ 6,252,905</u>	<u>\$ 6,058,068</u>

**Northside Charter High School**

Statement of Functional Expenses  
Year Ended June 30, 2019

	No. of Positions	Program Services			Management and General	Total
		Regular Education	Special Education	Total		
Personnel Services Cost						
Administrative staff personnel	15	\$ 576,846	\$ 131,206	\$ 708,052	\$ 472,035	\$ 1,180,087
Instructional personnel	39	2,073,303	902,357	2,975,660	-	2,975,660
Non-Instructional personnel	6	343,802	78,199	422,001	-	422,001
Total Salaries and Staff	<u>60</u>	<u>2,993,951</u>	<u>1,111,762</u>	<u>4,105,713</u>	472,035	4,577,748
Payroll taxes and employee benefits		648,318	240,744	889,062	102,216	991,278
Retirement		178,703	66,359	245,062	28,175	273,237
Legal fees		-	-	-	13,085	13,085
Audit fees		-	-	-	23,000	23,000
Financial management services		-	-	-	125,000	125,000
Contractual services		124,962	39,792	164,754	12,459	177,213
Marketing and recruiting		33,270	10,165	43,435	2,847	46,282
Staff development		107,621	24,479	132,100	-	132,100
Office expense		45,091	16,747	61,838	7,109	68,947
Telephone and internet		23,218	4,644	27,862	9,286	37,148
Travel and conferences		12,561	-	12,561	-	12,561
Textbooks and classroom supplies		100,845	22,937	123,782	-	123,782
Student activities and fees		73,700	-	73,700	-	73,700
School events		76,868	17,484	94,352	-	94,352
Insurance		82,829	10,353	93,182	10,355	103,537
Dues and subscriptions		-	-	-	9,814	9,814
Technology and equipment		27,456	8,448	35,904	6,336	42,240
Depreciation and amortization		106,517	21,303	127,820	14,202	142,022
Miscellaneous		7,571	-	7,571	841	8,412
Total Expenses		<u>\$ 4,643,481</u>	<u>\$ 1,595,217</u>	<u>\$ 6,238,698</u>	<u>\$ 836,760</u>	<u>\$ 7,075,458</u>

See notes to financial statements

## Northside Charter High School

### Statement of Functional Expenses Year Ended June 30, 2018

	No. of Positions	Program Services			Management and General	Total
		Regular Education	Special Education	Total		
Personnel Services Cost						
Administrative staff personnel	14	\$ 526,848	\$ 132,480	\$ 659,328	\$ 439,552	\$ 1,098,880
Instructional personnel	38	1,635,666	812,280	2,447,946	-	2,447,946
Non-Instructional personnel	6	355,029	89,274	444,303	-	444,303
Total Salaries and Staff	<u>58</u>	<u>2,517,543</u>	<u>1,034,034</u>	<u>3,551,577</u>	<u>439,552</u>	<u>3,991,129</u>
Payroll taxes and employee benefits		529,944	217,665	747,609	92,525	840,134
Retirement		158,774	65,213	223,987	27,721	251,708
Legal fees		-	-	-	878	878
Audit fees		-	-	-	19,000	19,000
Financial management services		-	-	-	155,000	155,000
Contractual services		101,077	32,422	133,499	7,680	141,179
Marketing and recruiting		39,674	14,426	54,100	4,879	58,979
Staff development		44,037	11,074	55,111	-	55,111
Office expense		34,796	14,292	49,088	6,076	55,164
Telephone and internet		25,925	5,185	31,110	10,371	41,481
Travel and conferences		6,980	-	6,980	-	6,980
Textbooks and classroom supplies		99,693	25,068	124,761	-	124,761
Student activities and fees		29,961	-	29,961	-	29,961
School events		55,758	14,021	69,779	-	69,779
Insurance		75,752	9,469	85,221	9,469	94,690
Dues and subscriptions		-	-	-	13,260	13,260
Technology and equipment		19,284	5,934	25,218	4,450	29,668
Depreciation and amortization		70,280	14,056	84,336	9,370	93,706
Miscellaneous		9,016	-	9,016	1,000	10,016
Total Expenses		<u>\$ 3,818,494</u>	<u>\$ 1,462,859</u>	<u>\$ 5,281,353</u>	<u>\$ 801,231</u>	<u>\$ 6,082,584</u>

See notes to financial statements

## Northside Charter High School

### Statements of Cash Flows

	Year Ended June 30,	
	2019	2018
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 194,837	\$ 962,339
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	142,022	93,706
Donated property and equipment	(35,000)	-
Changes in operating assets and liabilities		
Grants and contracts receivable	190,665	(99,755)
Prepaid expenses and other current assets	(24,943)	(5,618)
Accounts payable and accrued expenses	(55,418)	111,290
Accrued payroll and payroll taxes	41,448	(49,186)
Refundable advances	(43,586)	684
Net Cash from Operating Activities	410,025	1,013,460
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of property and equipment	(160,147)	(270,303)
Restricted cash	(63)	(81)
Net Cash from Investing Activities	(160,210)	(270,384)
 Net Change in Cash and Cash Equivalents	 249,815	 743,076
<b>CASH AND CASH EQUIVALENTS</b>		
Beginning of year	5,694,148	4,951,072
End of year	\$ 5,943,963	\$ 5,694,148
<b>SUPPLEMENTAL NON-CASH INVESTING ACTIVITY</b>		
Donated property and equipment	\$ 35,000	\$ -

See notes to financial statements

# Northside Charter High School

Notes to Financial Statements  
June 30, 2019 and 2018

## 1. Organization and Tax Status

Northside Charter High School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on January 13, 2009 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on January 13, 2009, valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. The Board of Regents approved and issued several renewals to the School's charter expiring on June 30, 2022. The School's mission is to provide a nine through twelve grade educational program that results in mastery of the New York State Learning Standards, high school graduation, and acceptance to colleges and universities of choice by all students. In addition, the School develops and maintains a school culture that endorses high expectations that challenge each student to recognize and achieve his/her full potential within a school environment that is nurturing, professional and that fosters within each student an appreciation for life-long learning. The School provided education to approximately 381 students in ninth through twelfth grades during the 2018-2019 academic year.

The School shares space with a New York City public school beginning in August 2009. The School occupies approximately 20,880 square feet on one floor of a public school building. The School also shares the gymnasium, auditorium and cafeteria with the public school which approximate 20,520 square feet. The School is not responsible for rent, utilities, custodial services, maintenance and school safety services other than security related to the School's programs that take place outside the district's school day. The School was unable to determine a value for the contributed space and related services and did not record any value for use of donated facilities or services.

The New York City Department of Education provides free lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers a portion of the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

## 2. Summary of Significant Accounting Policies

### ***Basis of Presentation and Use of Estimates***

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

## Northside Charter High School

Notes to Financial Statements  
June 30, 2019 and 2018

### 2. Summary of Significant Accounting Policies (*continued*)

#### ***Change in Accounting Principle***

On July 1, 2018, the School adopted new guidance regarding the Presentation of Financial Statements for Not-for Profit Entities. This guidance requires the School to collapse the three-category (unrestricted, temporarily restricted, and permanently restricted) classification of net assets into two categories: with donor restrictions and without donor restrictions. In addition, the new guidance requires the School to make certain expanded disclosures relating to (1) the liquidity of financial assets, and (2) expenses both by their natural and functional classification in one location in the financial statements. As a result of implementing this standard, prior year amounts for unrestricted net assets were reclassified to net assets without donor restrictions.

#### ***Net Asset Presentation***

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

*Net assets without donor restrictions* - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and Board of Trustees.

*Net assets with Donor Restrictions* – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are classified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2019 and 2018.

#### ***Cash and Cash Equivalents***

Cash and cash equivalents include cash balances held in bank accounts and highly liquid debt instruments with maturities of three months or less at the time of purchase.

#### ***Restricted Cash***

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.



## Northside Charter High School

Notes to Financial Statements  
June 30, 2019 and 2018

### 2. Summary of Significant Accounting Policies (*continued*)

#### ***Property and Equipment***

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset which is five years. Purchased property and equipment are recorded at cost at the date of acquisition. Minor costs of maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Computers and equipment	5 years
Furniture and fixtures	5 years
Software	5 years
Website	5 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments for the years ended June 30, 2019 and 2018.

#### ***Refundable Advances***

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

#### ***Revenue and Support***

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as unrestricted revenue. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

## Northside Charter High School

Notes to Financial Statements  
June 30, 2019 and 2018

### 2. Summary of Significant Accounting Policies *(continued)*

#### ***In-Kind Donation***

Donated goods are recorded at their estimated fair value when received. For the year ended June 30, 2019, the School received a donation of laptops valued at \$35,000.

#### ***Functional Expense Allocation***

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

#### ***Accounting for Uncertainty in Income Taxes***

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2016.

#### ***Subsequent Events Evaluation by Management***

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 8, 2019

### 3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, and city entitlements and grants. The School expects to collect these receivables within one year.

### 4. Property and Equipment

Property and equipment consists of the following at June 30:

	<u>2019</u>	<u>2018</u>
Computers and equipment	\$ 840,123	\$ 738,602
Furniture and fixtures	242,600	170,771
Software	41,115	31,011
Leasehold improvements	34,068	25,375
Website	<u>30,999</u>	<u>27,999</u>
	1,188,905	993,758
Accumulated depreciation and amortization	<u>(768,153)</u>	<u>(626,131)</u>
	<u>\$ 420,752</u>	<u>\$ 367,627</u>

## Northside Charter High School

Notes to Financial Statements  
June 30, 2019 and 2018

### 5. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

Financial Assets, at Year End	
Cash and cash equivalents	\$ 5,943,963
Grants and contracts receivable	<u>147,542</u>
	<u>\$ 6,091,505</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is invested in highly liquid securities.

### 6. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 403(b), for the benefit of its eligible employees. Under the plan, the School provided matching contributions up to 7%. Employer match for the years ended June 30, 2019 and 2018 amounted to \$273,237 and \$251,708.

### 7. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and cash equivalents on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2019 and 2018, approximately \$5,518,000 and \$5,520,000 of cash was maintained with institutions in excess of FDIC limits.

### 8. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2019 and 2018, the School received approximately 95% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

## Northside Charter High School

Notes to Financial Statements  
June 30, 2019 and 2018

### 9. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

\* \* \* \* \*

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**

**Independent Auditors' Report**

**Board of Trustees  
Northside Charter High School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northside Charter High School (the "School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 8, 2019.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Harrison, New York  
October 8, 2019



## Annual Financial Statement Audit Report

<b>School Name:</b>	<b>Northside Charter High School</b>
Date (Report is due Nov. 1):	November 1, 2019
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Raquel Brown
School Fiscal Contact Email:	<a href="mailto:rbrown@northsidechs.org">rbrown@northsidechs.org</a>
School Fiscal Contact Phone:	347.390.1273 ext.4001
School Audit Firm Name:	PKF O'Connor Davies, LLP
School Audit Contact Name:	Gus Saliba
School Audit Contact Email:	<a href="mailto:gsaliba@pkfod.com">gsaliba@pkfod.com</a>
School Audit Contact Phone:	212-286-2200
Audit Period:	2018-19
Prior Year:	2017-18

**The following items are required to be included:**

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	
Federal Single Audit (A-133)	
Corrective Action Plan	

**Northside Charter High School  
Statement of Financial Position  
as of June 30**

	<u>2019</u>	<u>2018</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 5,943,963	\$ 5,694,148
Grants and contracts receivable	147,542	338,207
Accounts receivables	-	-
Prepaid Expenses	135,616	110,673
Contributions and other receivables	-	-
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>6,227,121</b>	<b>6,143,028</b>
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 420,752	\$ 367,627
Restricted Cash	-	-
Security Deposits	75,391	75,328
Other Non-Current Assets	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<b>496,143</b>	<b>442,955</b>
<b>TOTAL ASSETS</b>	<b><u>6,723,264</u></b>	<b><u>6,585,983</u></b>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 116,351	\$ 171,769
Accrued payroll, payroll taxes and benefits	351,406	309,958
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	2,602	46,188
Deferred Revenue	-	-
Other Current Liabilities	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>470,359</b>	<b>527,915</b>
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b><u>470,359</u></b>	<b><u>527,915</u></b>
<b><u>NET ASSETS</u></b>		
Unrestricted	\$ 6,252,905	\$ 6,058,068
Temporarily restricted	-	-
Permanently restricted	-	-
<b>TOTAL NET ASSETS</b>	<b><u>6,252,905</u></b>	<b><u>6,058,068</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>6,723,264</u></b>	<b><u>6,585,983</u></b>



**Northside Charter High School**  
**Statement of Activities**  
**as of June 30**

	2019			2018
	Unrestricted	Temporarily Restricted	Total	Total
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 5,996,636	\$ -	\$ 5,996,636	\$ 5,839,610
State and Local Per Pupil Revenue - SPED	888,055	-	888,055	845,932
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	251,460	-	251,460	319,670
State and City Grants	18,897	-	18,897	22,569
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>7,155,048</b>	<b>-</b>	<b>7,155,048</b>	<b>7,027,781</b>
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 4,643,481	\$ -	\$ 4,643,481	\$ 3,818,494
Special Education	1,595,217	-	1,595,217	1,462,859
Other Programs	-	-	-	-
Total Program Services	6,238,698	-	6,238,698	5,281,353
Management and general	836,760	-	836,760	801,231
Fundraising	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>7,075,458</b>	<b>-</b>	<b>7,075,458</b>	<b>6,082,584</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>79,590</b>	<b>-</b>	<b>79,590</b>	<b>945,197</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ 80,247	\$ -	\$ 80,247	\$ 17,142
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	35,000	-	35,000	-
Other Support and Revenue	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>115,247</b>	<b>-</b>	<b>115,247</b>	<b>17,142</b>
<b>Net Assets Released from Restrictions / Loss on Disposal of Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHANGE IN NET ASSETS</b>	<b>194,837</b>	<b>-</b>	<b>194,837</b>	<b>962,339</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 6,058,068</b>	<b>\$ -</b>	<b>\$ 6,058,068</b>	<b>\$ 5,095,729</b>
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 6,252,905</b>	<b>\$ -</b>	<b>\$ 6,252,905</b>	<b>\$ 6,058,068</b>

**Northside Charter High School  
Statement of Cash Flows**

**as of June 30**

	<u>2019</u>	<u>2018</u>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 194,837	\$ 962,339
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	142,022	93,706
Grants Receivable	190,665	(99,755)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(24,943)	(5,618)
Accounts Payable	(55,418)	111,290
Accrued Expenses	-	-
Accrued Liabilities	41,448	(49,186)
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	(78,586)	684
Other	-	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 410,025</b>	<b>\$ 1,013,460</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Purchase of equipment	(160,210)	(270,384)
Other	-	-
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (160,210)</b>	<b>\$ (270,384)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Principal payments on long-term debt	-	-
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ 249,815</b>	<b>\$ 743,076</b>
Cash at beginning of year	5,694,148	4,951,072
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 5,943,963</b>	<b>\$ 5,694,148</b>

**Northside Charter High School  
Statement of Functional Expenses  
as of June 30**

		2019							2018	
No. of Positions	Program Services				Supporting Services			Total	Total	
	Regular	Special	Other Education	Total	Fundraising	Management and	Total			
	Education	Education				General				
Personnel Services Costs										
Administrative Staff Personnel	15.00	576,846	131,206	-	708,052	-	472,035	472,035	1,180,087	3,991,129
Instructional Personnel	39.00	2,073,303	902,357	-	2,975,660	-	-	-	2,975,660	-
Non-Instructional Personnel	6.00	343,802	78,199	-	422,001	-	-	-	422,001	-
Total Salaries and Staff	60.00	2,993,951	1,111,762	-	4,105,713	-	472,035	472,035	4,577,748	3,991,129
Fringe Benefits & Payroll Taxes		648,318	240,744	-	889,062	-	102,216	102,216	991,278	840,134
Retirement		178,703	66,359	-	245,062	-	28,175	28,175	273,237	251,708
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	13,085	13,085	13,085	878
Accounting / Audit Services		-	-	-	-	-	23,000	23,000	23,000	19,000
Other Purchased / Professional / Consulting Services		124,962	39,792	-	164,754	-	137,459	137,459	302,213	296,179
Building and Land Rent / Lease		-	-	-	-	-	-	-	-	-
Repairs & Maintenance		-	-	-	-	-	-	-	-	-
Insurance		82,829	10,353	-	93,182	-	10,355	10,355	103,537	94,690
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		100,845	22,937	-	123,782	-	-	-	123,782	124,761
Equipment / Furnishings		-	-	-	-	-	-	-	-	-
Staff Development		107,621	24,479	-	132,100	-	-	-	132,100	55,111
Marketing / Recruitment		45,831	10,165	-	55,996	-	2,847	2,847	58,843	65,959
Technology		50,674	13,092	-	63,766	-	15,622	15,622	79,388	71,149
Food Service		-	-	-	-	-	-	-	-	-
Student Services		150,568	17,484	-	168,052	-	-	-	168,052	99,740
Office Expense		45,091	16,747	-	61,838	-	16,923	16,923	78,761	68,424
Depreciation		106,517	21,303	-	127,820	-	14,202	14,202	142,022	93,706
OTHER		7,571	-	-	7,571	-	841	841	8,412	10,016
<b>Total Expenses</b>		<b>\$ 4,643,481</b>	<b>\$ 1,595,217</b>	<b>\$ -</b>	<b>\$ 6,238,698</b>	<b>\$ -</b>	<b>\$ 836,760</b>	<b>\$ 836,760</b>	<b>\$ 7,075,458</b>	<b>\$ 6,082,584</b>



# Entry 5c Additional Financial Docs

Created: 10/29/2019 • Last updated: 10/31/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/118792829/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

<https://nysed-cso-reports.fluidreview.com/resp/118792829/FINDqRIBTE/>

**Explanation for not uploading the Form 990.** Extension Request Attached

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** Not Applicable

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** Not Applicable

## 5. Evidence of Required Escrow Account

**Note:** For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

<https://nysed-cso-reports.fluidreview.com/resp/118792829/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** Not Applicable



Northside Charter High School  
424 Leonard Street, 4<sup>th</sup> Fl.  
Brooklyn, NY 11221

October 8, 2019

PKF O'Connor Davies LLP  
500 Mamaroneck Ave, Suite 301  
Harrison, NY 10528

This representation letter is provided in connection with your audits of the financial statements of Northside Charter High School (the "School"), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (US GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

Expenditures of federal awards were below the \$750,000 threshold in the years ended June 30, 2019 and 2018, and we were not required to have an audit in accordance with *Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards ("Uniform Guidance")*, *Audits of States, Local Governments and Non-Profit Organizations* and *Government Auditing Standards*.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter, the following representations made to you during your audits:

### **Our Responsibilities**

- We acknowledge that we have fulfilled our responsibilities for:
  - The preparation and fair presentation of the financial statements in accordance with US GAAP;
  - The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
  - The design, implementation, and maintenance of internal control to prevent and detect fraud.

- We understand that the term “fraud” refers to intentional acts by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception that results in a misstatement in financial statements. Two types of intentional misstatements are relevant to your audit – misstatements resulting from fraudulent financial reporting and misstatements resulting from misappropriation of assets. Fraudulent financial reporting involves intentional misstatements, including omissions of amounts or disclosures in financial statements to deceive financial statement users. Misappropriation of assets involves the theft of an entity’s assets.

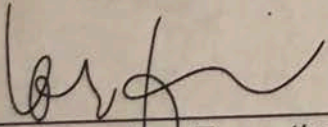
## **Financial Statements**

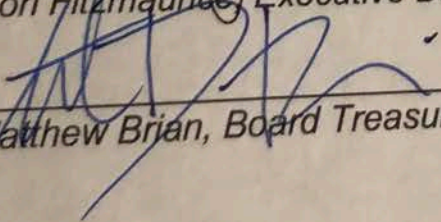
- The financial statements referred to above are fairly presented in conformity with US GAAP and include all disclosures necessary for such fair presentation. In that connection, we specifically confirm that:
  - The School’s accounting policies, and the practices and methods followed in applying them, are appropriate and are as disclosed in the financial statements.
  - Except as disclosed in the financial statements, there have been no changes during the period audited in the School’s accounting policies and practices.
  - All material transactions have been recorded in the accounting records and are reflected in the financial statements
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- The following, where they exist, have been appropriately disclosed to you and accounted for and/or disclosed in the financial statements in accordance with the requirements of US GAAP:
  - The identity of all related parties and related party relationships and transactions.
  - Material concentrations. We understand that concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which it is reasonably possible that events could occur which would significantly disrupt normal finances within the next year.
  - Guarantees, whether written or oral, under which the School is contingently liable, including guarantee contracts and indemnification agreements.
  - The effects of all known actual, possible, pending or threatened litigation, claims, and assessments.
- The School does not have any uncertain tax positions that require disclosure or recognition in the financial statements.
- We have evaluated events subsequent to the date of the financial statements through the date of this letter, and no such events have occurred which would require adjustment or disclosure in the financial statements.

## **Information Provided**

- We have provided you with:
  - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - Access to all minutes of the meetings of directors or summaries of actions of recent meetings for which minutes were not yet prepared.
  - Communications from regulatory agencies concerning noncompliance with or deficiencies in, financial reporting practices.

- Additional information that you have requested from us for the purpose of the audit.
- Unrestricted access to persons within the School from whom you determined it necessary to obtain audit evidence.
- We have disclosed to you our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- There are no deficiencies in the design or operation of internal control over financial reporting that are reasonably likely to adversely affect the School's ability to initiate, authorize, record, process, and report financial data reliably in accordance with US GAAP.
- We have no knowledge of any fraud or suspected fraud that affects the School and involves:
  - Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the School's financial statements communicated by employees, former employees, regulators, or others.
- We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- The School is an exempt School under Section (501)(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the School's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
- We have a reasonable basis for the allocation of functional expenses.
- With respect to contributions:
  - Adequate controls are in place over the receipt and recording of contributions.
  - There were no unrecorded contributions or pledges at June 30, 2019 and 2018 that could materially affect the financial statements. In addition, we are unaware of any assets for which the School may be the beneficiary as prescribed by probated wills or held in trusts by independent trustees at June 30, 2019 and 2018 which should be recorded in the financial statements.

  
 \_\_\_\_\_  
 Lori Fitzmaurice, Executive Director

  
 \_\_\_\_\_  
 Matthew Brian, Board Treasurer



# Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury  
Internal Revenue Service

▶ **File a separate application for each return.**  
▶ **Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

	Enter filer's identifying number	
<b>Type or print</b>	Name of exempt organization or other filer, see instructions. <b>NORTHSIDE CHARTER HIGH SCHOOL</b>	Employer identification number (EIN) or <b>26-3861790</b>
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. <b>424 LEONARD STREET, 4TH FL</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>BROOKLYN, NY 11222</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**CHARTER SCHOOL BUSINESS MANAGEMENT, INC.**

- The books are in the care of ▶ **237 WEST 35TH STREET, SUITE 301 - NEW YORK, NY 10001**  
Telephone No. ▶ **888-710-2726** Fax No. ▶ \_\_\_\_\_
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box . If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension is for.

**1** I request an automatic 6-month extension of time until **MAY 15, 2020**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
 ▶  calendar year \_\_\_\_\_ or  
 ▶  tax year beginning **JUL 1, 2018**, and ending **JUN 30, 2019**.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	0.
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	0.
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	0.

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

# Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury  
Internal Revenue Service

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**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

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	Enter filer's identifying number	
<b>Type or print</b>	Name of exempt organization or other filer, see instructions. <b>NORTHSIDE CHARTER HIGH SCHOOL</b>	Employer identification number (EIN) or <b>26-3861790</b>
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. <b>424 LEONARD STREET, 4TH FL</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>BROOKLYN, NY 11222</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 | 7

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**CHARTER SCHOOL BUSINESS MANAGEMENT, INC.**

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- If the organization does not have an office or place of business in the United States, check this box
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**1** I request an automatic 6-month extension of time until **MAY 15, 2020**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
 ▶  calendar year \_\_\_\_\_ or  
 ▶  tax year beginning **JUL 1, 2018**, and ending **JUN 30, 2019**.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	5,506.
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	6,876.
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	0.

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

NORTHSIDE CHARTER HIGH SCHOOL  
424 LEONARD ST  
BROOKLYN NY 11222

Page: 1 of 2  
Statement Period: Jul 01 2019-Sep 30 2019  
Cust Ref #: 6741717855-350-E-0  
Primary Account #: 00006741717855

**TD now accepts Real Time Payments!**

We're pleased to announce that TD will soon accept Real Time Payments (RTPs), which means you can receive certain electronic payments sent through RTP almost immediately. This is good news for consumers, businesses, and government agencies who use RTPs. As a TD Customer, you are automatically enrolled. Please be advised that you may not send or receive RTPs on behalf of a person who is not a resident of, or otherwise residing in, the United States. Please visit [tdbank.com/RTP](http://tdbank.com/RTP) to learn more.

**TD Business Savings**

NORTHSIDE CHARTER HIGH SCHOOL

Account # 00006741717855

**ACCOUNT SUMMARY**

Beginning Balance	75,390.69	Interest Earned This Period	9.50
Electronic Deposits	6.65	Interest Paid Year-to-Date	28.19
Other Credits	9.51	Annual Percentage Yield Earned	0.05%
		Days in Period	92
Ending Balance	75,406.85		

**DAILY ACCOUNT ACTIVITY**

**Electronic Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
08/09	CCD DEPOSIT, AMZNMBT1VMRF AMAZONSMIL 1TG5RQ2YQO8V40U	6.65
	Subtotal:	6.65

**Other Credits**

POSTING DATE	DESCRIPTION	AMOUNT
07/31	INTEREST PAID	3.20
08/31	INTEREST PAID	3.21
09/30	INTEREST PAID	3.10
	Subtotal:	9.51

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

**Begin by adjusting your account register as follows:**

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

<b>1</b>	<b>Ending Balance</b>	<b>75,406.85</b>
<b>2</b>	<b>Total Deposits</b>	<b>+</b>
<b>3</b>	<b>Sub Total</b>	
<b>4</b>	<b>Total Withdrawals</b>	<b>-</b>
<b>5</b>	<b>Adjusted Balance</b>	

<b>2</b>	DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
	<b>Total Deposits</b>		<b>2</b>

<b>4</b>	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS

	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
	<b>Total Withdrawals</b>		<b>4</b>

**FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

**INTEREST NOTICE**

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

**FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY**

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.



# Entry 5d Financial Services Contact Information

Created: 08/02/2019 • Last updated: 10/29/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## NORTHSIDE CHARTER HIGH SCHOOL Section Heading

### 1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Racquel Brown	<a href="mailto:RBrown@northsidechs.org">RBrown@northsidechs.org</a>	347-390-1273

### 2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Gus Saliba	<a href="mailto:gsaliba@pkfod.com">gsaliba@pkfod.com</a>	914-381-8900	2

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
CSBM	Charles Russell	237 West 35th St., Suite 301, New York, NY 10001	<a href="mailto:CRussell@csbm.com">CRussell@csbm.com</a>	917-617-8954	8

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2018-19 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Northside Charter High School**

**PROJECTED BUDGET FOR 2019-2020**

Assumptions

**July 1, 2019 to June 30, 2020**

DESCRIPTION OF ASSUMPTIONS  
- Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,835,499	1,701,239	-	-	102,000	7,638,738
Total Expenses	5,217,136	1,473,830	-	33,103	913,953	7,638,023
Net Income	618,363	227,409	-	(33,103)	(811,953)	716
Actual Student Enrollment	331	59				-
Total Paid Student Enrollment	331	59				390

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue	CY Per Pupil Rate
District of Location	\$16,150.00
School District 2 (Enter Name)	
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

5,481,052	819,008	-	-	-	6,300,060
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
5,481,052	819,008	-	-	-	6,300,060

Special Education Revenue

-	774,073	-	-	-	774,073
---	---------	---	---	---	---------

Grants

Stimulus

26,097	3,900	-	-	-	29,997
--------	-------	---	---	---	--------

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other State Revenue

65,485	9,785	-	-	-	75,270
--------	-------	---	---	---	--------

**TOTAL REVENUE FROM STATE SOURCES**

5,572,634	1,606,766	-	-	-	7,179,400
-----------	-----------	---	---	---	-----------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	55,195	-	-	-	55,195
---	--------	---	---	---	--------

Title I

127,597	19,066	-	-	-	146,663
---------	--------	---	---	---	---------

Title Funding - Other

11,936	1,784	-	-	-	13,720
--------	-------	---	---	---	--------

School Food Service (Free Lunch)

-	-	-	-	-	-
---	---	---	---	---	---

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM FEDERAL SOURCES**

139,533	76,045	-	-	-	215,578
---------	--------	---	---	---	---------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

89,610	13,390	-	-	-	103,000
--------	--------	---	---	---	---------

Erate Reimbursement

20,671	3,089	-	-	-	23,760
--------	-------	---	---	---	--------

Interest Income, Earnings on Investments,

-	-	-	-	102,000	102,000
---	---	---	---	---------	---------

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

13,050	1,950	-	-	-	15,000
--------	-------	---	---	---	--------

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

123,331	18,429	-	-	102,000	243,760
---------	--------	---	---	---------	---------

**Northside Charter High School**

**PROJECTED BUDGET FOR 2019-2020**

Assumptions

DESCRIPTION OF ASSUMPTIONS  
- Please note assumptions when applicable

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,835,499	1,701,239	-	-	102,000	7,638,738
Total Expenses	5,217,136	1,473,830	-	33,103	913,953	7,638,023
Net Income	618,363	227,409	-	(33,103)	(811,953)	716
Actual Student Enrollment	331	59				-
Total Paid Student Enrollment	331	59				390

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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<b>TOTAL REVENUE</b>	<b>5,835,499</b>	<b>1,701,239</b>	<b>-</b>	<b>-</b>	<b>102,000</b>	<b>7,638,738</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management	1.00	86,677	12,952	-	-	66,419	166,047	Executive Director
Instructional Management	3.00	202,860	30,312	-	-	155,448	388,620	Director of Instruction
Deans, Directors & Coordinators	2.00	81,015	12,106	-	-	62,080	155,201	Director of HR, Dean of Students
CFO / Director of Finance	-	-	-	-	-	-	-	
Operation / Business Manager	2.00	113,509	16,959	-	-	86,980	217,449	Director of Operations
Administrative Staff	3.00	109,240	16,323	-	-	83,709	209,272	Pupil Accounting
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>11</b>	<b>593,300</b>	<b>88,652</b>	<b>-</b>	<b>-</b>	<b>454,636</b>	<b>1,136,589</b>	

*Full time equivalent)*

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	33.00	2,129,276	318,168	-	-	-	2,447,444
Teachers - SPED	9.00	-	531,604	-	-	-	531,604
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-
Therapists & Counselors	6.00	427,841	63,930	-	-	-	491,771
Other	-	239,826	35,836	-	-	-	275,662
<b>TOTAL INSTRUCTIONAL</b>	<b>48</b>	<b>2,796,943</b>	<b>949,538</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,746,481</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	4.00	109,141	16,308	-	-	83,633	209,082
Other	-	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>4</b>	<b>109,141</b>	<b>16,308</b>	<b>-</b>	<b>-</b>	<b>83,633</b>	<b>209,082</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

<b>63</b>	<b>3,499,384</b>	<b>1,054,498</b>	<b>-</b>	<b>-</b>	<b>538,269</b>	<b>5,092,152</b>
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes	268,442	78,953	-	7,895	39,477	394,767
Fringe / Employee Benefits	440,623	129,595	-	12,960	64,798	647,975
Retirement / Pension	226,804	66,707	-	6,671	33,354	333,536



**Northside Charter High School**

**PROJECTED BUDGET FOR 2019-2020**

Assumptions

DESCRIPTION OF ASSUMPTIONS  
- Please note assumptions when applicable

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,835,499	1,701,239	-	-	102,000	7,638,738
Total Expenses	5,217,136	1,473,830	-	33,103	913,953	7,638,023
Net Income	618,363	227,409	-	(33,103)	(811,953)	716
Actual Student Enrollment	331	59				-
Total Paid Student Enrollment	331	59				390

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**TOTAL PAYROLL TAXES AND BENEFITS** 935,869      275,256      -      27,526      137,628      1,376,278

**TOTAL PERSONNEL SERVICE COSTS** 4,435,253      1,329,754      -      27,526      675,897      6,468,430

**CONTRACTED SERVICES**

Accounting / Audit	-	-	-	-	151,580	151,580
Legal	-	-	-	-	12,000	12,000
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	-	-	-	-	-
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	103,210	25,950	-	2,140	10,700	142,000
<b>TOTAL CONTRACTED SERVICES</b>	<b>103,210</b>	<b>25,950</b>	<b>-</b>	<b>2,140</b>	<b>174,280</b>	<b>305,580</b>

**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	10,000	10,000
Classroom / Teaching Supplies & Materials	47,850	7,150	-	-	-	55,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	21,750	3,250	-	-	-	25,000
Supplies & Materials other	26,097	3,900	-	-	-	29,997
Equipment / Furniture	18,360	5,400	-	540	2,700	27,000
Telephone	24,514	7,210	-	721	3,605	36,050
Technology	23,800	7,000	-	700	3,500	35,000
Student Testing & Assessment	30,450	4,550	-	-	-	35,000
Field Trips	17,400	2,600	-	-	-	20,000
Transportation (student)	-	-	-	-	-	-
Student Services - other	121,800	18,200	-	-	-	140,000
Office Expense	25,718	7,564	-	756	3,782	37,821
Staff Development	61,988	9,263	-	-	10,000	81,250
Staff Recruitment	13,600	4,000	-	400	2,000	20,000
Student Recruitment / Marketing	17,400	2,600	-	-	-	20,000
School Meals / Lunch	10,000	-	-	-	-	10,000
Travel (Staff)	10,880	3,200	-	320	1,600	16,000
Fundraising	-	-	-	-	-	-
Other	13,950	-	-	-	1,550	15,500

**Northside Charter High School**

**PROJECTED BUDGET FOR 2019-2020**

Assumptions

**July 1, 2019 to June 30, 2020**

DESCRIPTION OF ASSUMPTIONS  
- Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,835,499	1,701,239	-	-	102,000	7,638,738
Total Expenses	5,217,136	1,473,830	-	33,103	913,953	7,638,023
Net Income	618,363	227,409	-	(33,103)	(811,953)	716
Actual Student Enrollment	331	59				-
Total Paid Student Enrollment	331	59				390

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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<b>TOTAL SCHOOL OPERATIONS</b>	<b>485,557</b>	<b>85,886</b>	<b>-</b>	<b>3,437</b>	<b>38,737</b>	<b>613,618</b>
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**FACILITY OPERATION & MAINTENANCE**

Insurance	85,116	10,640	-	-	10,640	106,395
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-

<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>85,116</b>	<b>10,640</b>	<b>-</b>	<b>-</b>	<b>10,640</b>	<b>106,395</b>
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**DEPRECIATION & AMORTIZATION**

DEPRECIATION & AMORTIZATION	108,000	21,600	-	-	14,400	144,000
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**DISSOLUTION ESCROW & RESERVES / CONTINGENCY**

DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-
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<b>TOTAL EXPENSES</b>	<b>5,217,136</b>	<b>1,473,830</b>	<b>-</b>	<b>33,103</b>	<b>913,953</b>	<b>7,638,023</b>
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<b>NET INCOME</b>	<b>618,363</b>	<b>227,409</b>	<b>-</b>	<b>(33,103)</b>	<b>(811,953)</b>	<b>716</b>
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**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	331	59	390
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
<b>TOTAL ENROLLMENT</b>	<b>331</b>	<b>59</b>	<b>390</b>
<b>REVENUE PER PUPIL</b>	<b>17,630</b>	<b>28,835</b>	<b>-</b>
<b>EXPENSES PER PUPIL</b>	<b>15,762</b>	<b>24,980</b>	<b>-</b>

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name: Kaley Childs Karaffa**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Northside Charter High School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). **Board of Trustees - Chair**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  
 **Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				



Signature

July 9, 2019

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 206-788-8858

**Business Address:** 6702 15<sup>th</sup> Avenue NW, Seattle, WA 98117

**E-mail Address:** karaffakaley@gmail.com

**Home Telephone:** 917-374-9520

**Home Address:** 6702 15<sup>th</sup> Avenue NW, Seattle, WA 98117

*last revised 08/21/2018*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Matthew Brian

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Northside charter Highschool

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?

     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes  No

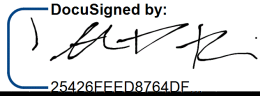
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

DocuSigned by:  
  
 25426FEED8764DF

8/1/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 646-5027202

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**Business Address:** 909 3rd ave 21st fl, my, ny 10022

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**E-mail Address:** matthewdbrian@gmail.com

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**Home Telephone:** 917-7437549

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**Home Address:** 66 Rockwell pl 18e, BK, NY 11217

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Willie Scott** \_\_\_\_\_

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Northside**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Secretary**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with

you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>NONE</i>		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				

Willie Scott \_\_\_\_\_

Signature \_\_\_\_\_

Date 7.8.2019

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**  
**718.559.0568** \_\_\_\_\_  
 \_\_\_\_\_

**Business Address:** \_\_\_\_\_ 14202 20<sup>th</sup> Avenue, Flushing  
 11351  
 \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ willie.scott@welllife  
 network.org \_\_\_\_\_

**Home Telephone:**  
 \_\_\_\_\_ 718.230.3723 \_\_\_\_\_  
 \_\_\_\_\_

**Home Address:** \_\_\_\_\_ 379 Washington Avenue, Brooklyn  
 11238 \_\_\_\_\_

*last revised 08/21/2018*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Danielle Redmond

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Northside Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?

     Yes   x   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   x   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

DocuSigned by:  
  
B88E11E179E3431

8/1/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 7187917146

**Business Address:** 5 Dakota Drive New Hyde Park, NY

**E-mail Address:** danielledmond97@gmail.com

**Home Telephone:** 7187817146

**Home Address:** 157-23 97th Street Howard Beach, NY 11414

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Deangeor Chin

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Northside Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?

     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.




4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

DocuSigned by:  
  
D27C1207D26F4C0

8/1/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 2127353208

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**Business Address:** 4 Times Square NY, NY 10036

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**E-mail Address:** deangeor.chin@gmail.com

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**Home Telephone:** 2127353208

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**Home Address:** 4806 Avenue J Brooklyn, NY 11234

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Rizwan Alladin

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Northside Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Chairman of Education & Accountability Committee

2. Are you an employee of any school operated by the education corporation?

     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes  No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

DocuSigned by:  
  
5B2938A3B4FF4C7

8/1/2019

**Signature**

**Date**

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 5163026604

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**Business Address:** 80 Willets Drive, Syosset, NY 11791

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**E-mail Address:** ralladin@gmail.com

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**Home Telephone:** 5163026604

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**Home Address:** 80 Willets Drive, Syosset, NY 11791

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

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Name:

Emily Moskowitz

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**Name of Charter School Education Corporation (the Charter School Name,  
if the charter school is the only school operated by the education  
corporation):**

Northside Charter High School

---

1. List all positions held on the education corporation Board of Trustees ("Board")  
(e.g. president, treasurer, parent representative).

Board

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you  
hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school,  
education corporation, and/or an entity that provides comprehensive  
management services ("CMO"), whether for-profit or not-for-profit, which  
contracts, or may contract, with the charter school or education corporation;  
or do you serve as an employee, officer, or director of, or own a controlling  
interest in, a business or entity that contracts, or does business with, or plans  
to contract or do business with, the charter school, education corporation,  
and/or a CMO, whether for-profit or not-for-profit, including, but not limited to,  
the lease of real or personal property to the said entities?

Yes  No

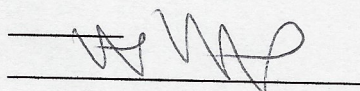
If **Yes**, please provide a description of the position(s) you hold, your  
responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that  
you or any of your immediate family members or any persons who live with  
you in your house have held or engaged in with the charter school(s)  
operated by the education corporation during the time you have served on the  
Board, and in the six-month period prior to such service. If there has been no  
such interest or transaction, write **None**. Please note that if you answered  
**Yes** to Questions 2-3 above, you need not disclose again your employment  
status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	None			

  
Signature

7/8/19  
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 917-714-9115

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**David Li**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Northside Charter High School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

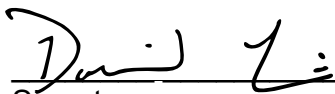


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> <b>None</b>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>None</b></p>				

  
 Signature

July 8, 2019

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

---

**E-mail Address:**  
 lidavidh@gmail.com

---

**Home Telephone:**  
 919-523-2704

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**Home Address:**  
 25 Broad Street, Apt. 8A, New York, NY 10004

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*last revised 08/21/2018*



# Entry 8 BOT Table

Last updated: 08/01/2019

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018-19
1	Kaley Childs Karaffa - <a href="mailto:karaffakaley@gmail.com">karaffakaley@gmail.com</a>	Chair	Executive ; Board Development	Yes	3	1/1/2018	1/1/2021	12
2	Douglas Giles - <a href="mailto:douglas.giles@amtrustgroup.com">douglas.giles@amtrustgroup.com</a>	Vice Chair	Executive ; Finance	Yes	2	10/1/2018	1/1/2021	10
3	Matthew Brian - <a href="mailto:matthewdbrian@gmail.com">matthewdbrian@gmail.com</a>	Treasurer	Executive ; Finance	Yes	2	8/1/2016	8/1/2019	11
4	Willie Scott - <a href="mailto:willie.scott@psch.org">willie.scott@psch.org</a>	Secretary	Executive ; Board Development; Education & Accountability	Yes	3	1/1/2018	1/1/2021	10
5	Emily Moskowitz - <a href="mailto:ebmoskowitz@gmail.com">ebmoskowitz@gmail.com</a>	Trustee/Member	Finance	Yes	1	10/1/2017	10/1/2020	12

6	Emily Moskowitz - <a href="mailto:ebmoskowitz@gmail.com">ebmoskowitz@gmail.com</a>	Trustee/Member	Education & Accountability	Yes	1	10/1/2017	10/1/2020	11
7	Danielle Redmond - <a href="mailto:danielleredmond97@gmail.com">danielleredmond97@gmail.com</a>	Trustee/Member	Executive ; Board Development	Yes	1	10/1/2017	10/1/2020	11
8	Rizwan Alladin - <a href="mailto:ralladin@gmail.com">ralladin@gmail.com</a>	Trustee/Member	Board Development; Education & Accountability	Yes	1	11/14/2017	11/14/2020	12
9	Deangeor Chin - <a href="mailto:deangeor.chin@gmail.com">deangeor.chin@gmail.com</a>	Trustee/Member	Education & Accountability	Yes	1	10/1/2017	10/1/2020	11

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	9
b.Total Number of Members Added During 2018-19	0
c. Total Number of Members who Departed during 2018-19	0
d.Total Number of members in 2018-19, as set by in Bylaws, Resolution or Minutes	5

**3. Number of Board meetings held during 2018-19**                      14

**4. Number of Board meetings scheduled for 2019-20**                      14

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/25/2019

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018-June 2019, which should match the number of meetings held during the 2018-19 school year.

### **NORTHSIDE CHARTER HIGH SCHOOL**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?**

Yes

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.**

[https://drive.google.com/drive/folders/1dJ7WcLdOgfy\\_gNOQIDZmT7lvISFXUbKP](https://drive.google.com/drive/folders/1dJ7WcLdOgfy_gNOQIDZmT7lvISFXUbKP)



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2019

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018-19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-20.

### **NORTHSIDE CHARTER HIGH SCHOOL**Section Heading

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2018-19	Describe Recruitment Plans in 2019-20
Economically Disadvantaged	To recruit Economically Disadvantaged Students, NCHS focuses on outreach in high need neighborhoods throughout the Community School District and other areas that connect directly on public transportation lines. In addition to placing advertisements in bus shelters throughout the school's target neighborhoods, Northside's Recruitment Coordinator attends school fairs at both public and non-public schools to recruit student candidates for each grade on a year-round basis. The recruitment strategy entails mapping out locations of all junior high schools in the community ("feeder schools") as well as other districts. All the materials presented at the school visits stress Northside's policy of conducting a blind lottery and special programs to create an inclusive environment, encouraging Economically Disadvantaged students to apply.	In 2018-19, the percentage of economically disadvantaged students at NCHS was 76.6% and our district was 71.3% based on data from the NYCDOE Demographic Snapshot. Going forward, we are working with District middle schools to recruit students that reflect the district make-up, and developing a partnership with Community LinkED to perform more outreach to vulnerable communities.
English Language Learner	To ensure that we are making a substantial effort to recruit and enroll English Language Learners, Northside is committed to canvassing neighborhoods with high concentrations on non-English speaking families, starting with communities in our district. Materials are distributed in Spanish	In 2018-19, the percentage of ELLs at NCHS was 5.7%, compared to 10.8% in our district. NCHS is working on an outreach program through local mosques and CBOs, and will

s/Multilingual Learners	as well as English, and translators are provided for information sessions and open houses. The information presented highlights the various supports in place to ensure that ELL students can succeed academically and socially and that parents can be active participants in the school community despite communication issues.	continue bilingual advertising and recruitment materials. Our Student & Family Counselor is bi-lingual and will assist in recruitment events to welcome multi-lingual applicants.
Students with Disabilities	Our efforts to recruit Students with Disabilities are tied to our overall recruitment efforts and those for Economically Disadvantaged students in the sense that we utilize all outreach efforts as opportunities to share the many supports we have in place to ensure the success of special needs students. The recruitment team is knowledgeable about the school's special education and RTI programs and can speak to interested families about the comprehensive range of services provided as well as the inclusive environment.	In 2018-19, the percentage of SWD at NCHS was 18.8%, compared to 20.4% in our district. The school will continue utilizing current practices.

### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018-19	Describe Retention Plans in 2019-20
Economically Disadvantaged	As the vast majority of NCHS students are Economically Disadvantaged, the entire school program is focused on closing the achievement gap between students from really low-income families and their more affluent peers. Northside ensures that no student is denied access to learning opportunities and special initiatives such as college visits because of an inability to cover the cost.	Our retention rate for ED students was 86% between 2017-18 and 2018-19. NCHS is working with each family when we hear they are considering leaving to see what can be done to keep their student enrolled. Chronically absent students follow an intervention path to secure their attendance.
English Language Learners/Multilingual Learners	NCHS provides support to all ELL students so that they can make sound academic progress. NCHS offers standalone English as a Second Language (ESL) classes, a fulltime ESL teacher, and a fulltime speech pathologist. Our ESL teacher teaches two ESL courses: one course for beginning English language learners and one for English students with more advanced English Language proficiency. Aside from these stand-alone classes, the ESL teacher also pushes into general education classes to support ELL students. NCHS administers the NYSESLAT at the end of each school year. This assessment helps NCHS monitor the	Our retention rate for ELLs was 85% between 2017-18 and 2018-19. NCHS is working with each family when we hear they are considering leaving to see what can be done to keep their student enrolled. Chronically absent students follow an intervention path to secure their attendance.



language development of our ELL students. Finally, all ELL students receive a weekly academic report that is shared with the ESL teacher. This document is a report of student progress across all of his/her courses.

NCHS is committed to serving the needs of Special Education Students. Our Special Education Coordinator works with the New York City Special Education Collaborative to receive support in our efforts to serve Special Education students at NCHS, bringing in specialists to review our program at least once per year and also ensuring teacher participation in SPED Collaborative professional development offerings.

To serve our Special Education students, NCHS practices a Collaborative Team Teaching (CTT) model. CTT is in place for all core subject areas at NCHS, when the student's IEP calls for it. In addition to inclusive general education settings, NCHS also provides Special Education Teacher Support Services (SETTS), and speech pathology for students in need of those resources. All testing accommodations are overseen by our guidance department and SPED coordinator. NCHS has eight full time Special Education teachers, with each serving as a case manager for an average of 12 students. As case managers, our SPED teachers monitor the progress of students with IEPs and communicate with families of those students. SPED teachers also collaborate extensively with the general education teachers at NCHS to ensure uninterrupted, quality services are provided to students with IEPs.

NCHS's Data Director generates weekly academic reports for all students. Students with IEPs receive a weekly academic report that also reflects their IEP goals. This report provides a running record of student progress and is used as a tool to discuss academic progress with students and their parents/guardians.

Students with Disabilities

Our retention rate for SWD was 88% between 2017-18 and 2018-19. NCHS is working with each family when we hear they are considering leaving to see what can be done to keep their student enrolled. Chronically absent students follow an intervention path to secure their attendance. Our Special Education Director works with each family during the year to ensure needs are being met.



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 08/01/2019 • Last updated: 09/09/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 - 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 - 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 - 6/30/19	FTE of Classroom Teachers on 6/30/19
34	12	15	1	36

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 - 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 - 6/30/19	FTE Administrators Added in New Positions 7/1/18 - 6/30/19	FTE Administrative Positions on 6/30/19
3	1	1	0	3

### 3. Tell your school's story

**Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.**

The school experienced an unusually high number of departing teachers in 2017-18 due to some poor staffing decisions and temporary replacement situations. Updates have been made to the staff and process we use for hiring. As a result, attrition has dropped from 66.7% in 2017-18 to 35.3% in the 2018-19 school year due to increased efforts toward retention including: competitive salaries, increased medical benefits, increased 403b contribution and matches, and a new on-boarding program that matches new staff with veterans as mentors. We will continue to seek increased retention through employee feedback, coaching, and surveys to improve our practices.

**4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.**

**Have all employees have been cleared through the NYSED TEACH system?**

Yes

**5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?**

	Not Applicable
--	----------------

**Thank you**



# Entry 12 Uncertified Teachers

Last updated: 08/01/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

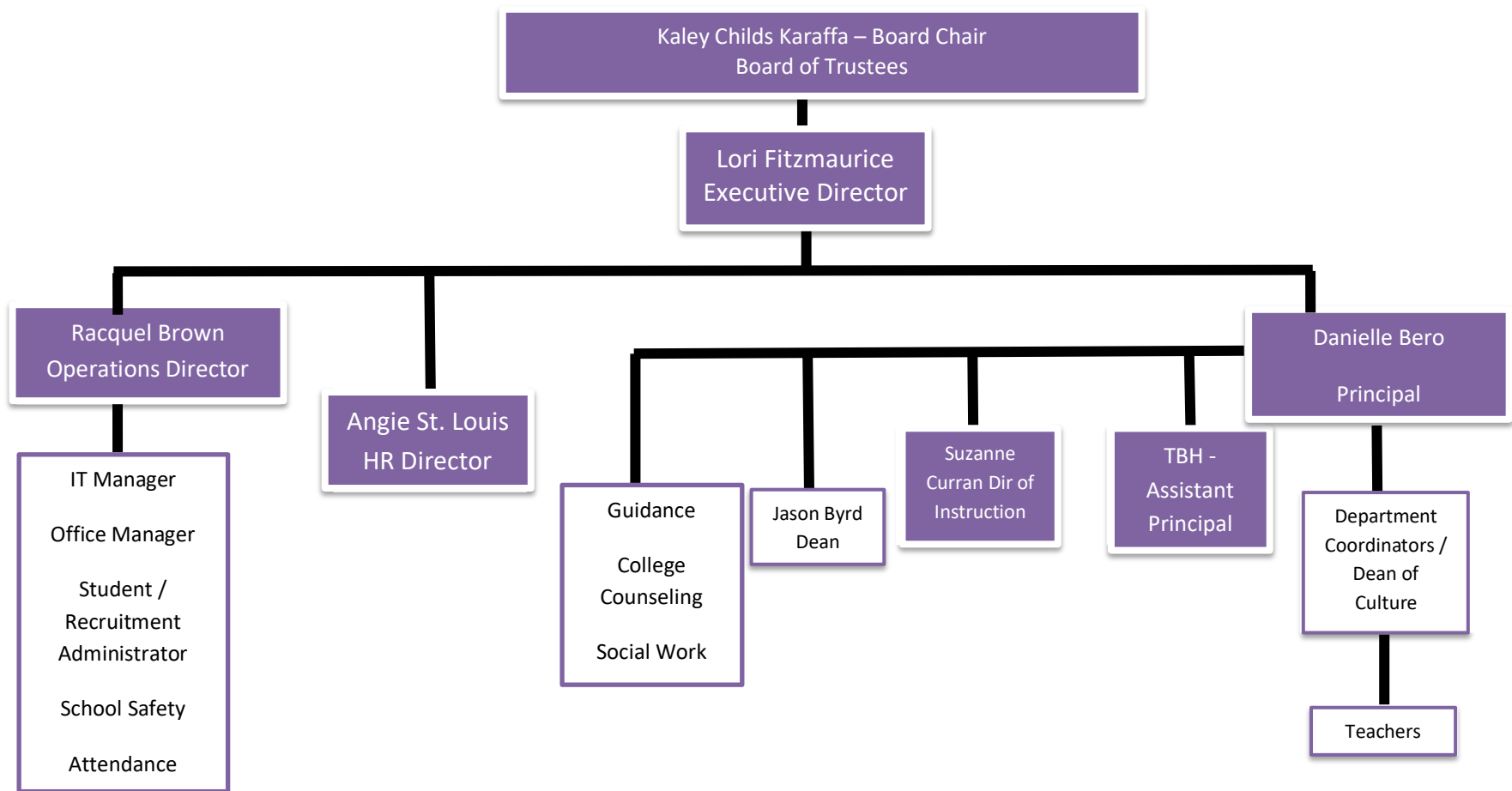
	FTE Count
1. Total FTE count of uncertified teachers (6-30-19)	13
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-19)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-19)	3
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-19)	3
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-19)	4

**FTE Count of All Uncertified Teachers as of 6/30/19** 13

**FTE Count of All Certified Teachers as of 6/30/19** 24

**Thank you.**

2018-19 Northside Charter High School Organizational Chart





# Northside Charter High School Instructional Days Calendar 2019-2020

**Northside has a total of 183 Instructional Days for School  
Year 2019-2020**

<b>Sept 2019</b>		19 Instructional Days				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b> <b>No school</b> <a href="#">Labor Day</a>	<b>3</b> Instructional Day	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b> Instructional Day	<b>7</b>
<b>8</b>	<b>9</b> Instructional Day	<b>10</b> Instructional Day	<b>11</b> Instructional Day	<b>12</b> Instructional Day	<b>13</b> Instructional Day	<b>14</b>
<b>15</b>	<b>16</b> Instructional Day	<b>17</b> Instructional Day	<b>18</b> Instructional Day	<b>19</b> Instructional Day	<b>20</b> Instructional Day	<b>21</b>
<b>22</b>	<b>23</b> Instructional Day	<b>24</b> Instructional Day	<b>25</b> Instructional Day	<b>26</b> Instructional Day	<b>27</b> Instructional Day	<b>28</b>
<b>29</b>	<b>30</b> No School Rosh Hashanna					



# Northside Charter High School Instructional Days Calendar 2019-2020

<b>Oct 2019</b>		20 Instructional Days				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> No School Rosh Hashanna	<b>2</b> Instructional Day	<b>3</b> Instructional Day	<b>4</b> Instructional Day	<b>5</b>
<b>6</b>	<b>7</b> Instructional Day	<b>8</b> Instructional Day	<b>9</b> No School Yom Kippur	<b>10</b> Instructional Day	<b>11</b> Instructional Day	<b>12</b>
<b>13</b>	<b>14</b> Indigenous People's Day  No School	<b>15</b> Instructional Day	<b>16</b> Instructional Day	<b>17</b> Instructional Day	<b>18</b> Instructional Day	<b>19</b>
<b>20</b>	<b>21</b> Instructional Day	<b>22</b> Instructional Day	<b>23</b> Instructional Day	<b>24</b> Instructional Day	<b>25</b> Instructional Day	<b>26</b>
<b>27</b>	<b>28</b> Instructional Day	<b>29</b> Instructional Day	<b>30</b> Instructional Day	<b>31</b> Instructional Day		



# Northside Charter High School Instructional Days Calendar 2019-2020

<b>Nov 2019</b>		18 Instructional Days				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> Instructional Day	<b>2</b> SATURDAY ACADEMY 10-2
<b>3</b>	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b> Instructional Day	<b>7</b> Instructional Day	<b>8</b> Instructional Day	<b>9</b>
<b>10</b>	<b>11</b> <u>Veterans Day</u> No School	<b>12</b> Instructional Day	<b>13</b> Instructional Day	<b>14</b> Instructional Day	<b>15</b> Instructional Day	<b>16</b>
<b>17</b>	<b>18</b> Instructional Day	<b>19</b> Instructional Day	<b>20</b> Instructional Day	<b>21</b> Instructional Day	<b>22</b> Instructional Day	<b>23</b>
<b>24</b>	<b>25</b> Instructional Day	<b>26</b> Instructional Day	<b>27</b> Instructional Day	<b>28</b> <u>Thanksgiving Day</u> No school	<b>29</b> No school	<b>30</b>







# Northside Charter High School Instructional Days Calendar 2019-2020

<b>Dec 2019</b>		15 Instructional Days				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b> Instructional Day	<b>3</b> Instructional Day	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b> Instructional Day	<b>7</b>
<b>8</b>	<b>9</b> Instructional Day	<b>10</b> Instructional Day	<b>11</b> Instructional Day	<b>12</b> Instructional Day	<b>13</b> Instructional Day	<b>14</b>
<b>15</b>	<b>16</b> Instructional Day	<b>17</b> Instructional Day	<b>18</b> Instructional Day	<b>19</b> Instructional Day	<b>20</b> Instructional Day	<b>21</b>
<b>22</b>	<b>23</b> No school	<b>24</b> No school	<b>25</b> <a href="#">Christmas</a> No school	<b>26</b> No school	<b>27</b> No school	<b>28</b>
<b>29</b>	<b>30</b> No school	<b>31</b> No school				



# Northside Charter High School Instructional Days Calendar 2019-2020

<b>Jan 2020</b>		21 Instructional Days				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> <a href="#">New Year's Day</a> No school	<b>2</b> Instructional Day	<b>3</b> Instructional Day	<b>4</b>
<b>5</b>	<b>6</b> Instructional Day	<b>7</b> Instructional Day	<b>8</b> Instructional Day	<b>9</b> Instructional Day	<b>10</b> Instructional Day	<b>11</b>
<b>12</b>	<b>13</b> Instructional Day	<b>14</b> Instructional Day	<b>15</b> Instructional Day	<b>16</b> Instructional Day	<b>17</b> Instructional Day  SEMESTER END	<b>18</b>
<b>19</b>	<b>20</b> <a href="#">ML King Day</a> No School	<b>21</b> Regents	<b>22</b> Regents	<b>23</b> Regents	<b>24</b> Regents	<b>25</b>
<b>26</b>	<b>27</b> Instructional Day	<b>28</b> Instructional Day	<b>29</b> Instructional Day	<b>30</b> Instructional Day	<b>31</b> Instructional Day	



# Northside Charter High School Instructional Days Calendar 2019-2020

Feb 2020						
15 Instructional Days						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<b>1</b>
<b>2</b>	<b>3</b> Instructional Day	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b> Instructional Day	<b>7</b> Instructional Day	<b>8</b>
<b>9</b>	<b>10</b> Instructional Day	<b>11</b> Instructional Day	<b>12</b> Instructional Day	<b>13</b> Instructional Day	<b>14</b> Instructional Day	<b>15</b>
<b>16</b>	<b>17</b> <b>Wi</b> <a href="#">President's Day</a>	<b>18</b> <b>nt</b>	<b>19</b> <b>er</b>	<b>20</b> <b>bre</b>	<b>21</b> <b>ak</b>	<b>22</b>
<b>23</b>	<b>24</b> Instructional Day	<b>25</b> Instructional Day	<b>26</b> Instructional Day	<b>27</b> Instructional Day	<b>28</b> Instructional Day	<b>29</b>



# Northside Charter High School Instructional Days Calendar 2019-2020

**Mar  
2020**

22 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b> Instructional Day	<b>3</b> Instructional Day	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b> Instructional Day	<b>7</b>
<b>8</b>	<b>9</b> Instructional Day	<b>10</b> Instructional Day	<b>11</b> Instructional Day	<b>12</b> Instructional Day	<b>13</b> Instructional Day	<b>14</b>
<b>15</b>	<b>16</b> Instructional Day	<b>17</b> Instructional Day	<b>18</b> Instructional Day	<b>19</b> Instructional Day	<b>20</b> Professional Development Day	<b>21</b>
<b>22</b>	<b>23</b> Instructional Day	<b>24</b> Instructional Day	<b>25</b> Instructional Day	<b>26</b> Instructional Day	<b>27</b> Instructional Day	<b>28</b>
<b>29</b>	<b>30</b> Instructional Day	<b>31</b> Instructional Day				



# Northside Charter High School Instructional Days Calendar 2019-2020

**April  
2020**

12 Instructional Days

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> Instructional Day	<b>2</b> Instructional Day	<b>3</b> Instructional Day	<b>4</b>
<b>5</b>	<b>6</b> S	<b>7</b> P	<b>8</b> R	<b>9</b> I	<b>10</b> N	<b>11</b>
<b>12</b>	<b>13</b> g	<b>14</b> b	<b>15</b> r	<b>16</b> e	<b>17</b> ak	<b>18</b>
<b>19</b>	<b>20</b> Instructional Day	<b>21</b> Instructional Day	<b>22</b> Instructional Day	<b>23</b> Instructional Day	<b>24</b> Instructional Day	<b>25</b>
<b>26</b>	<b>27</b> Instructional Day	<b>28</b> Instructional Day	<b>29</b> Instructional Day	<b>30</b> Instructional Day		





# Northside Charter High School Instructional Days Calendar 2019-2020

<b>May 2020</b>		20 Instructional Days				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> Instructional Day	<b>2</b>
<b>3</b>	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b> Instructional Day	<b>7</b> Instructional Day	<b>8</b> Instructional Day	<b>9</b>
<b>10</b> <a href="#">Mother's Day</a>	<b>11</b> Instructional Day	<b>12</b> Instructional Day	<b>13</b> Instructional Day	<b>14</b> Instructional Day	<b>15</b> Instructional Day	<b>16</b>
<b>17</b>	<b>18</b> Instructional Day	<b>19</b> Instructional Day	<b>20</b> Instructional Day	<b>21</b> Instructional Day	<b>22</b> Professional Development Day	<b>23</b>
<b>24</b>	<b>25</b> No school <a href="#">Memorial</a>	<b>26</b> Instructional Day	<b>27</b> Instructional Day	<b>28</b> Instructional Day	<b>29</b> Instructional Day	<b>30</b>
<b>31</b>						



# Northside Charter High School Instructional Days Calendar 2019-2020

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">June 2020</div> <div style="font-size: 18pt; font-weight: bold;">21 Instructional Days</div> </div>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> Instructional Day	<b>2</b> Instructional Day	<b>3</b> Instructional Day	<b>4</b> Instructional Day	<b>5</b> Instructional Day	<b>6</b>
<b>7</b>	<b>8</b> Instructional Day	<b>9</b> Instructional Day	<b>10</b> Instructional Day	<b>11</b> Instructional Day	<b>12</b> Instructional Day  LAST DAY OF CLASSES	<b>13</b>
<b>14</b>	<b>15</b> Regents Review	<b>16</b> Regents Review	<b>17</b> Regents Exams	<b>18</b> Regents Exams	<b>19</b> Regents Exams	<b>20</b>
<b>21</b>	<b>22</b> Regents Exams	<b>23</b> Regents Exams	<b>24</b> Regents Exams	<b>25</b> Regents Exams	<b>26</b> Regents Rating	<b>27</b>
<b>28</b>	<b>29</b> Instructional Day	<b>30</b>				